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UNIGOU REMOTE PROGRAM 2024

The Institute of Czech-Brazilian Academic Cooperation (INCBAC Institute) is pleased to announce the opening of applications for the UNIGOU Remote Program of Research Practice and Academic Development, starting at the beginning of 2024.

The UNIGOU Remote Program has been tailored for Brazilian undergraduate, masters, and doctoral students who aim to improve their scientific and professional skills within an international environment during the 3 months of duration of the program.

The UNIGOU Remote Program gives Brazilian students the possibility to engage in research practices and scientific training within the Czech academia in an **online environment**. The participants of the program are encouraged to extend their knowledge and gain new experiences to enhance their careers in an international context.



PARTS OF THE UNIGOU REMOTE PROGRAM OF RESEARCH PRACTICE			
ACTIVITY	DESCRIPTION	AVAILABILITY	OUTCOME
Scientific Training	140 hours of active learning, academic practices and assignments	Available to all participants	<ul style="list-style-type: none"> • Article published at INCBAC media • Certificate of completion
Academic Collaboration	Direct collaboration with Czech researchers on a selected topic (approx. 2 months)	Available to selected participants	<ul style="list-style-type: none"> • Poster published at INCBAC media • Official evaluation letter • Certificate of completion
Professional Webinars	Topics covering professional and academic development and aspects of a carrier abroad	Available to all participants	<ul style="list-style-type: none"> • Enhancement of professional skills in an international context

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THE INCBAC INSTITUTE

The Institute of Czech-Brazilian Academic Cooperation (INCBAC Institute) focuses on strengthening bilateral relations between the Czech Republic and Brazil in terms of establishing academic cooperation of excellence. The main objective of the INCBAC Institute is the development of common projects and activities among Czech and Brazilian universities and research centres, as well as the support of cooperation in the research areas and the encouragement of direct cooperation of students and academic workers from both countries.

The UNIGOU Academic Program is sheltered by the INCBAC Institute, with the support of the Ministry of Education of the Czech Republic, the Embassy of the Czech Republic in Brasilia, and the Embassy of Brazil in Prague. This program plays a key role in the activities of the INCBAC Institute, as it strengthens scientific relations among the two countries, while promoting the exchange of knowledge among students and enhancing cooperation between Czech and Brazilian researchers.

Following the long-lasting tradition of UNIGOU Program activities, the INCBAC Institute is happy to announce the upcoming second season of UNIGOU Remote, an online version of the program. The UNIGOU Remote Program 2024 gives Brazilian university students the opportunity to directly cooperate with Czech researchers on joint activities, through online means of communication. The UNIGOU Remote Program will also provide an opportunity for all the participating students to engage in a scientific training program to improve their research and professional, skills in an international context.

The program targets effective professional development of all participants, in the context of a multicultural environment, by actively engaging them in the international scientific community and providing a direct interaction with experts of other nationalities. In addition to professional skills, the UNIGOU Remote Program may also contribute to the personal and cultural growth of all students involved.



É com especial satisfação que saúdo aqui as atividades do Instituto Tcheco-Brasileiro para Cooperação Acadêmica (INCBAC). Estou seguro de que todas as formas de cooperação internacional contribuirão para o desenvolvimento pessoal de cada estudante e de cada uma de nossas Nações.

*George Monteiro Prata
Embaixador do Brasil*

I believe that we have a lot of experience in common, but it is important to share it, to brainstorm it together, no matter if it is online or on a personal basis, so it helps us to enrich our horizons and thus enrich the people around us.

*Sandra Lang Linkensenderová
Ambassador of the Czech Republic in Brazil*



I am sure that it is namely the INCBAC, together with the universities themselves, that displayed the most supportive role in this cooperation process in the bilateral academic field.

*Miloš Sklenka
Consul General, Consulate General of the Czech Republic in São Paulo: 2019 – Present*

I would like to emphasize that in a number of cases the UNIGOU Program has become the impetus for the conclusion of bilateral agreements between Czech and Brazilian universities, and thus a base stone for the start of their cooperation.

*Pavla Havlíková
Consul General, Consulate General of the Czech Republic in São Paulo: 2015 - 2019*



UNIGOU REMOTE PROGRAM

The UNIGOU Remote Program has been tailored to Brazilian undergraduate, masters, and doctoral students who aim to improve their scientific and professional skills within an international environment, led by prominent academics of the Czech Republic. The intention is to connect motivated students with enthusiastic researchers to reinforce the exchange of knowledge and culture among the countries and to support international activities between participating universities.

The UNIGOU Remote Program extends to 3 months duration. During this period, Brazilian students have the opportunity to engage in various activities and they are encouraged to enrich their academic background by remotely connecting to universities, researchers, and professionals from the Czech Republic.

The UNIGOU Remote Program consists of the following three parts (a complete description is available in the chapters at the end of this document):

SCIENTIFIC TRAINING

For more information, see page 15.

All the participants of the UNIGOU Remote Program will have granted access to the Scientific Training, which is designed to elevate their academic and professional growth and proficiency in research. This comprehensive training aims to refine scientific writing and publishing skills in accordance with international standards, fostering ability to contribute to the global scientific community.

The Scientific Training part of the program consists of 140 hours of online activities, including lectures and practical exercises. Participants will receive guidance on writing and publishing an international scientific article in their fields of interest. This includes important academic practices such as conducting a thorough literature review, identifying research gaps, formulating hypotheses, and more.

Upon successful completion of the Scientific Training part of the program, participants will have the opportunity to have their articles published in the official media of INCBAC (Institute of Czech-Brazilian Academic Cooperation) and will be awarded a certificate of completion, acknowledging their dedication and successful participation in the program.

ACADEMIC COLLABORATION

For more information, see page 17.

The Academic Collaboration part of the program provides selected students with the opportunity to remotely cooperate with Czech academic teams and participate in their ongoing research activities. Each student selects the Topic of Academic Collaboration after the registration for the UNIGOU Remote Program. Selected students will be guided by Czech Supervisors to successfully join and contribute to assigned research tasks. Part of the Academic Collaboration is the preparation of a poster summarizing developed tasks.

Due to the limited number of the Academic Collaboration Topics, the applying students will undergo an online assessment process evaluating their language abilities, professional skills, and motivation. Only selected applicants will be assigned to this part of the program.

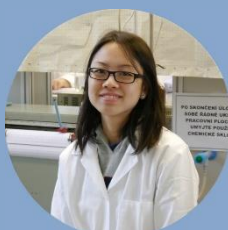
PROFESSIONAL WEBINARS

For more information, see page 18.

All the participants of the UNIGOU Remote Program will be granted the opportunity to engage in Professional Webinars and attend a range of scheduled events. This part of the program aims to cater to the holistic development of participants, encompassing their personal, professional, and academic growth.

The Professional Webinars will cover diverse topics and address essential skills, such as effective self-presentation, preparing for the international application process, crafting a compelling CV and motivation letter, and more. They will target various cultural aspects related to studying and working abroad, offering insights into the challenges faced by professionals working abroad and providing guidance on adapting to a foreign environment. Furthermore, participants will be presented with information on study opportunities available in the Czech Republic.

By participating in the webinars, participants will gain invaluable knowledge, skills, and cultural insights that will aid them in their personal, professional, and academic journeys.



Developing a project sheltered by the oldest Czech university was an unforgettable academic experience that every scholar would like to have, even for a short period.

Gabriela

USP – Charles University, Prague



GENERAL INFORMATION ABOUT THE PROGRAM

Areas of Interest: Engineering, Computation, Chemistry, Physics, Mathematics, Biology, Geography, History, Geology, Psychology, Social Sciences, Health Sciences, Political Science, International Relations, Economics, Marketing, Law, Administration, Architecture, Pedagogy, Journalism, Arts, Music, Linguistics, Literature and others.

Czech universities involved: Czech Technical University in Prague, Charles University in Prague, University of Life Sciences in Prague, University of West Bohemia, Technical University in Liberec, Technical University in Brno, Mendel University in Brno, Masaryk University in Brno, University of Ceske Budejovice, Palacký University of Olomouc, University of Hradec Králové, University of Pardubice, MemBrain Research Centre.

Communication language: English

Duration of the UNIGOU Remote Program (the individual parts of the program run simultaneously):

- Scientific Training: 3 months
- Academic Collaboration: 2 months *
- Professional Webinars: several sessions

* *The specific duration of the Academic Collaboration can be changed upon agreement with the Collaboration Topic supervisor, with the possibility of extension.*

Eligibility for the Academic Collaboration part of the program is subject to a selection process.

REQUIREMENTS FOR PARTICIPATION

- To be at least 18 years old;
- To be fluent in English;
- To be regularly enrolled at a Brazilian university certified by MEC (bachelor, masters or doctorate programs);
- To have completed at least 2 years of the bachelor program at the home university;
- To be interested and motivated to commit the necessary time to the scheduled activities within the UNIGOU Remote Program;
- To be responsible, good with communication, reliable and able to work independently;
- Possible other specific requirements specified by supervisors according to the selected topics.

WHAT ARE THE PARTS AND OUTCOMES OF THE UNIGOU REMOTE PROGRAM

- Access to the Scientific Training online platform (all Program participants);
 - Certificate of completion of the Scientific Training (for the participants who complete all lectures and assignments);
 - Article published in the INCBAC official media upon completion of the Scientific Training;
- Possibility to join the Academic Collaboration and directly cooperate with a Czech supervisor on a selected topic (selected students, following the related selection process);
- Access to the set of professional webinars targeting various topics of self-development (all Program participants).

STEPS TO BECOME A PARTICIPANT OF THE UNIGOU REMOTE PROGRAM

1. Verify that you fulfil all the requirements of the program.
2. Choose a topic of interest for the Academic Collaboration part of the program, from the list of available topics published on the INCBAC website.
3. Complete and submit your online Application Form available on the INCBAC website
4. Once your online application is approved, you will receive detailed instructions via email on how to proceed with the registration process for the UNIGOU Remote program. This email will contain link that will enable you to complete your Registration Form
5. Proceed by filling out the registration form to become a participant officially enrolled to the UNIGOU Remote Program.

You can expect to receive an email confirming your registration within 14 days. At that point, you will already be a registered Participant of the UNIGOU Remote Program with granted access to the Scientific Training and the Professional Webinars.

6. Complete the Selection Process for Academic Collaboration, following the information that you will receive by e-mail, after you register to the UNIGOU Remote Program;
 - You will be asked to submit the Motivation letter (online, you will receive a link) and to send your CV in English (to a dedicated e-mail address).
 - You will be invited to the online assessment tests of English Proficiency and General Skills.
7. All done! Wait for the results of the Academic Collaboration Selection Process and for all the activities to begin, following the calendar of the UNIGOU Remote Program.



Although my studies at university provided me a strong theoretical baggage for my future career, it was only through the experience with photovoltaic systems and the real-world knowledge that I acquired by working with the CTU team, that I could improve my professional qualifications and CV to finally be able to conquer the job I dreamed about at a research institute in Germany.

Marcelo

USP - Czech Technical University, Prague

SELECTION FOR THE ACADEMIC COLLABORATION PART OF THE PROGRAM

Due to the limited number of topics available for the UNIGOU Remote Academic Collaboration, all students applying for this part of the program undergo an online assessment process evaluating their language abilities, previous experience, skills, and motivation.

The selection process applies only for the Academic Collaboration part of the UNIGOU Remote Program. All participating students will have granted access to the activities within the Scientific Training and Professional Webinars parts of the Program (there is no need to undergo any selection to join these two parts of the Program). However, only selected students will be able to join the Academic Collaboration due to the limited number of Academic Collaboration Topics.

If a student is not interested to join the Academic Collaboration part of the UNIGOU Remote Program, they do not need to undergo the selection process. It is possible to freely join the Scientific Training and Professional Webinars, without applying for the Academic Collaboration. The student simply does not complete the steps to enter the selection process for Academic Collaboration.

To join the Academic Collaboration part of the UNIGOU Remote Program, students need to complete following steps (each student will be instructed how to do each step after submitting the Registration Form for the UNIGOU Remote Program):

1. Select up to 2 topics of interest for the Academic Collaboration (online form, link will be provided);
2. Submit a motivation letter for the Academic Collaboration (online form, link will be provided);
3. Submit your CV in English by e-mail (e-mail address will be provided);
4. Undertake two online assessment tests (links will be provided; duration of each assessment test is approximately 60 minutes) *:
 - English proficiency test;
 - General skills assessment test;
5. Wait for the results of the selection process.

If the student does not complete all the above-mentioned steps, they will still be able to participate in all the activities within the Scientific Training and Professional Webinars parts of the Program, without any limitations. However, the student will not be considered during the selection process for the Academic Collaboration part of the Program.

* *The test scores will not be public – they will be accessed only by the INCBAC team.*

THE TOPIC OF ACADEMIC COLLABORATION

The UNIGOU Remote Program offers Brazilian students a wide range of Academic Collaboration topics, in various fields of specialization. If you wish to increase your chances of selection, it is recommended to apply for topics in areas similar to those of your current studies. However, nothing prevents students from applying for a topic in an area other than their study specialization, as long as the application is supported by previous curricular or extracurricular activities, experience, knowledge, and good motivation.



REGISTRATION FEE

Each UNIGOU Remote Program participant is requested to cover a fee of **85 Euros** to join the activities related to the Program. Once the fee is covered, the participant will have granted access to the Scientific Training and Professional Webinars parts of the Program. The access to the Academic Collaboration part of the Program will be granted to selected participants upon a selection process, due to the limited number of Academic Collaboration Topics.

The Registration Fee is paid only once and it is meant to bear the expenses related to the preparation of the UNIGOU Remote Program, such as processing of applications, execution of the selection process, maintenance of servers and staff, expenses related to communication and online platforms used during the program, etc. The UNIGOU Program counts with the institutional support and endorsement of both Brazilian and Czech governmental bodies, however, it does not receive any means of direct funding. For this reason, the program is kept and sustained by the Registration Fee.

The payment of the Registration Fee will be done at the online payment gate, with the use of a payment card (any standard credit or debit card). The UNIGOU Remote Payment Gate is maintained by an international payment processing infrastructure provided by the Stripe technology company (also used by Google, Zoom, Booking.com, etc.).

Calendar

Key dates:

Deadline for submitting the applications:	11th October
Period of the Academic Collaboration assessment tests:	10th September to 30th October
Processing of Applications:	30th October to 26th November
Results of Academic Collaboration applications:	27th November to 10th December
Initial contact between Student and Supervisor:	1st December to 15th December

Program participation period:

Period of Scientific Training (for all participants):	15th January to 15th April *
Period of Academic Collaboration (for selected students):	15th January to 15th March **
Period of Professional Webinars:	January to March ***

* *The Scientific Training Part of the UNIGOU Remote Program is conducted online, providing participants with the full flexibility to customize their schedules of lectures and practices and accomplish the training in accordance with their time availability.*

** *The specific duration of the Academic Collaboration can be changed upon agreement with the Collaboration Topic supervisor, with the possibility of extension if the supervisor deems appropriate.*

*** *The exact dates of the webinars will be settled according to the availability of the lecturers; All participants will be informed about the schedule of the webinars in advance.*



I've been looking for challenges and something that could improve myself. I can say that I found all of it during this amazing experience of working on the project arranged by UNIGOU. Two months passed away and I can clearly notice and feel that I learned a lot during this time.

Alessandro

UNICAMP - University of West Bohemia, Pilsen

A person with long dark hair is sitting at a desk, looking at a computer monitor. The monitor displays a software interface with various data points and a colorful bar chart. A keyboard is visible in the foreground. The scene is brightly lit, suggesting an office or classroom environment.

UNIGOU REMOTE PROGRAM ACTIVITIES
IN DETAIL

1. SCIENTIFIC TRAINING

All students participating in the UNIGOU Remote Program will have granted access to the Scientific Training part of the program, where they will be guided toward key aspects of the academic development and improvement of their research skills and scientific publishing skills, within international standards.

Scientific Training will cover approximately 140 hours of engagement in active learning and academic practice. The goal of the Scientific Training is to guide each student through the process of preparing a relevant scientific article within international standards. The articles written by the students will be published in the INCBAC official media.

Scientific Training consists of a set of online courses and instructions, with a duration of up to 3 months. During this period, the students are encouraged to take their online courses and engage in assignments according to the schedule that suits them the most (i.e., the schedule is flexible).

The Scientific Training part of the program is divided into several thematic modules, covering the below-mentioned topics, following the given structure:

Introduction to the academic environment (approx. 1 h):

- General structure of the academic environment, different academic levels, content specifications of final theses of various study programmes, etc.

Definition of a research gap (approx. 1 h):

- Choosing the topic of a research or a scientific paper.

Review of the literature (approx. 1 h):

- Fundamental basis of every research and every scientific publication.
- Assignment (approx. 40 h exercise): definition of a topic of interest and preparation of a thorough literature review to sustain the topic and show the research gap.

Scientific knowledge databases (approx. 2 h):

- How to find relevant content related to the research in question.
- Open access databases and advanced research databases of information.

Referencing of information sources (approx. 1 h):

- The issue of plagiarism in science.
- How to properly cite and reference non-original information taken from other authors.
- Staying organized – reference management software.

Academic writing and research publication (approx. 1 h):

- The concept of a research paper: from the first draft to the final structure.
- Essential sections of the research paper in detail.
- Useful tips for effective writing.

Methodology, main principles of scientific integrity (approx. 1 h):

- Best practices to properly developing the methodology and convey your research findings. General principles, norms, and rules of scientific integrity.
- Assignment (approx. 80 h exercise): drafting a scientific review paper, including a summary of methods and results found in the available literature.

Refining the research paper (approx. 1 h):

- Proper referencing, proper formatting, and other presentation matters.
- Assignment (approx. 10 h exercise): finalizing the research paper including proper referencing of the non-original information and citing publications of other authors, proper formatting and final structure of the paper.

Publishing research papers (approx. 1 h):

- Scientific magazines, journals, and conferences.
- International rating of authors and scientific publications.

Paper and research presentation (approx. 1 h):

- How to prepare a presentation of a conference paper; useful tips for the popularization of science, and presentation of research outcomes for the wider public.

It is important to note that the Scientific Training part of the program was developed with the purpose of enriching the knowledge and research skills of each student who undertakes the UNIGOU Remote Program. The video lectures are not interactive, and assignments are unsupervised, therefore it depends especially on each student to fully commit to the scheduled structure and benefit from the program.

OUTCOMES OF THE SCIENTIFIC TRAINING

- ❖ Certificate of completion of the Scientific Training part of the UNIGOU Remote Program, issued by the INCBAC Institute and received only upon proper completion of all scheduled activities of the Scientific Training;
- ❖ Research paper published in the INCBAC official media;
- ❖ Enhancement of the academic skills of each participant, within the scope of international standards.



It was a pleasure sharing knowledge, researching and working with my supervisor, a unique experience. It's incredible how much you can learn, and teach as well.

Vinicius
UNICAMP - Technical University in Liberec

2. ACADEMIC COLLABORATION

The Academic Collaboration part of the UNIGOU Remote Program provides **selected students** with an opportunity to remotely cooperate with Czech academic teams and directly take part in their ongoing activities. This part of the program is based on a selection of an Academic Collaboration Topic, which can be chosen by each student during the registration for the UNIGOU Remote Program. Each student is free to select up to two topics according to his/her interests and qualification. The available topics are listed on the INCBAC webpage under categories of their focus.

Due to the limited number of Academic Collaboration Topics, all applying students will undergo an online assessment process that evaluates their language abilities, professional skills, and motivation. Only selected applicants will be assigned to the topics and will join the Academic Collaboration part of the UNIGOU Remote Program. The selection is based on the evaluation of CVs and motivation letters from the applicants in combination with the results of the online assessment tests. The goal is to find a student with an academic/professional profile that fits the Academic Collaboration Topic on hand.

If a student is not interested in joining the Academic Collaboration part of the UNIGOU Remote Program, he/she does not need to undergo the selection process. It is possible to freely join the Scientific Training and Professional Webinars without applying for the Academic Collaboration. The student simply does not complete the steps to enter the selection process for Academic Collaboration.

Participants of the Academic Collaboration part of the UNIGOU Remote Program will be in direct contact with the topic supervisor, who is a researcher from a partner Czech institution. The contact will be established by means of online communication. The supervisors will establish a schedule for online meetings with the UNIGOU Remote Student Participant according to the requirements of the topic. The frequency of online meetings may be various, following the plans and activities established by the supervisors. The standard duration of this part of the program is two months, with a possible extension upon agreement between each participating student and the topic supervisor.

At the end of the Academic Collaboration part of the UNIGOU Remote Program, students will be asked to prepare a final poster summarizing the developed activities and outcomes of the cooperation. The poster will be published in the INCBAC official media.

It is important to note that Academic Collaboration was established with the purpose of providing the selected students with an opportunity to have a direct interaction with Czech researchers and research teams on a one-to-one basis. INCBAC is very glad to gather enthusiastic supervisors, who are interested in offering such possibilities. However, INCBAC is not responsible for the execution or development of the Academic Collaboration and related communication between students and supervisors, nor for the potential outcomes of such cooperation.

OUTCOMES OF THE ACADEMIC COLLABORATION

- ❖ The student will receive an official evaluation letter from his/her supervisor, upon finalizing the scheduled activities;
- ❖ Research poster published in the INCBAC official media;
- ❖ High-level research experience and enhancement of knowledge and communication skills during international cooperation.

3. PROFESSIONAL WEBINARS

All students participating in the UNIGOU Remote Program will have granted opportunity to join the Professional Webinars part of the program and attend all scheduled events, where they will have a chance to hear about general topics targeting various areas related to academic and professional growth.

Professional Webinars will consist of several online lectures that will aim at the personal, professional, and academic development of the participants, as well as an overview of the academic system in the Czech Republic, including Master's and doctorate programs and study opportunities in the Czech Republic. The webinars will also focus on the development of self-presentation skills, key aspects of appealing CVs and motivation letters, and other relevant topics for students who want to pursue an academic or professional career abroad. Another topic of webinars will introduce cultural aspects and challenges inherent to an international, multicultural environment, such as language and communication barriers, adaptation to a foreign workplace, written and behavioural etiquette, etc.

The Professional Webinars will be hosted on an online broadcast platform (YouTube Live), and the participants may be asked to subscribe in advance to the webinars that interest them. In this way, INCBAC and the lecturers will be able to tailor the presentations to the specific audience and better prepare in terms of active features of the webinar.

The calendar of the Professional Webinars will be informed in advance through the INCBAC official media and email notification to all the participants of the UNIGOU Remote Program. The available sessions may cover the following topics and more:

- Preparation for international application process: CV and motivation letters
- Self-presentation: social media; online and personal interviews; Public speaking
- Introduction to the Czech Republic and its academic environment
- Overview of Master's programs of the Czech Republic
- Overview of doctorate programs of the Czech Republic
- Communication in multicultural environment: challenges and successful stories
- Studying Effectively: tricks and tips to keep yourself motivated during university studies.
- Academic integrity and ethics in science

